



**Sun West Art Club
New Member Orientation**



Members work in the following mediums:

Acrylics

Oils

Watercolors

Pastels

Mixed Media

Colored Pencil



Membership

Annual fee \$20 per calendar year payable beginning January 1st. Membership expires 12/31.

All membership (new and renewal) is done online with a credit card.

Go to art.scwclubs.com under Instruction click classes. There is a blue box that links to registration for classes/workshops and also membership.

Once you get to calendar scroll down until you see the palette logo and registration title.

Register as you would a class/workshop.

A detailed painting of a cactus with several segments. The cactus is green and covered in fine, white spines. It has several flowers: a large, fully bloomed white flower with pink petals in the foreground, and several pink buds and partially open flowers on other segments. The background is a soft, light-colored wash.

Club Access and Use

The Art Club rooms are available to members for art club activities or personal art work.

Members must respect scheduled classes and activities.

Members can only use the club facilities if there are 2 people in the room during the entire time of use.

Two people must be in the room when in use.

(this is a Rec. Center safety rule)



Club Availability

Vary through the year

Summer is a quieter time for the club

Busy Season Class and Open Art hours

October-April – Monday-Saturday 9am to 4pm

Summer hours

May-September – Monday-Saturday 9am to Noon

Name Tags

You may purchase a Magnetic (\$9) or pin style(\$9) name tag.

Fill out the blue envelope and enclose CASH ONLY and place in the drop box (Art Club West Room).

Name tags will be available in one to two weeks on the magnetic board in East Art room.

Monitoring



Members are REQUIRED to monitor twice a year.

These are generally 4 hour shifts.

Monitor Directions

The **Pink Monitor Folder** at the Monitor Desk contains a checklist of duties and information you need to monitor.

You will be trained at the New Member Orientation to learn the computer and functions of a monitor.

Use the computer prompts to sign up for monitoring and to document on the day that you monitored.

If an emergency arises and you are not able to monitor at your designated time, it is your responsibility to find your own

A detailed painting of a cactus with several green, ribbed segments. The cactus is covered in fine, white, star-shaped spines. Several large, multi-petaled flowers are in various stages of bloom, with colors ranging from light pink to white. Some buds are still closed, showing a vibrant pink color. The background is a soft, textured wash of light colors, suggesting a natural, outdoor setting.

Emergencies

In case of an emergency in the art room call 911

**Also find other instructions and phone numbers
(Emergency Tab in the Pink Monitor Binder)**

**Monitor Pink binder contains forms for
reporting incidents to the Rec. Center.**



Club Emails

You will get weekly club newsletter (usually on Wednesday or as needed during summer months)



The best way to get club information is to visit the club website.....

art.scwclubs.com



Membership Roster

This is online only.

Access website: art.scwclubs.com

Click on the Sun West Art Club drop down and select Members Only.

The roster is password protected and is available to members only and will be provided at the New Member Orientation.



**Click on Art Show to see
wonderful pictures of
past winners and
information about
future shows**

[2024 Art Show Winners](#)

[2023 Art Show Winners](#)

Classes and Workshops

Access club website: art.scwclubs.com

Under “Instruction” you can select “Classes” or “Workshops”.

Brief information is provided here about various offerings.

Make sure to check supplies needed for your class.

Please read class description for required supplies.

[Link to Classes and Workshops](#)

Registering for a Class/Workshop

Click on the blue box saying “Click for class detail or register and pay”.

This takes you to an independent website where we have classes/workshops listed with detailed information.

[Link to Classes and Workshops](#)

This is an example of a monthly class list.....

March 2020 Today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	<p>Hewes - Drawing and ...</p> <p>Nuhn - watercolor - Le...</p>	<p>Russ - Colored Pencil</p> <p>Frey - Watercolor</p> <p>Frey - Watercolor</p>	<p>Clark - Mixed Media</p> <p>Coutts - Drawing</p>	<p>Buckbinder - Oil</p> <p>Fernandez - Gourds</p>	<p>Coutts - Acrylic/Oi...</p> <p>Lemma - Landscapes ...</p>	
Sun Mar 8	9	10	11	12	13	14
	<p>Hewes - Drawing and ...</p> <p>Nuhn - watercolor - Le...</p>	<p>Russ - Colored Pencil</p> <p>Frey - Watercolor</p> <p>Frey - Watercolor</p> <p>Take it on Tuesdays Show...</p>	<p>Clark - Mixed Media</p> <p>Coutts - Drawing</p>	<p>Buckbinder - Oil</p> <p>Fernandez - Gourds</p>	<p>Coutts - Acrylic/Oi...</p> <p>Hutchinson - Watermedia Adventures Workshop</p>	
15	16	17	18	19	20	21
	<p>Hewes - Drawing and ...</p> <p>Nuhn - watercolor - Le...</p>	<p>Russ - Colored Pencil</p> <p>Frey - Watercolor</p> <p>Frey - Watercolor</p>	<p>Clark - Mixed Media</p> <p>Coutts - Drawing</p>	<p>Buckbinder - Oil</p> <p>Fernandez - Gourds</p>	<p>Coutts - Acrylic/Oi...</p> <p>Lemma - Landscapes ...</p>	
22	23	24	25	26	27	28
	<p>Hewes - Drawing and ...</p> <p>Nuhn - watercolor - Le...</p> <p>Portraits Studio</p>	<p>Russ - Colored Pencil</p> <p>Frey - Watercolor</p> <p>Frey - Watercolor</p>	<p>Clark - Mixed Media</p> <p>Coutts - Drawing</p>	<p>Buckbinder - Oil</p>	<p>Coutts - Acrylic/Oi...</p> <p>Lemma - Landscapes ...</p>	<p>Nuhn - Pets in ...</p>
29	30	31				
	<p>Nuhn - watercolor - Le...</p> <p>Portraits Studio</p>	<p>Russ - Colored Pencil</p> <p>Frey - Watercolor</p> <p>Frey - Watercolor</p>				

Registration Suggestions

Have your calendar available while you register

Each month of classes or individual workshops are a separate registration transaction

Register for all days you are able to attend for the month

The system will not let you register twice for the same class series in a month as it thinks it is a double booking.

(If you register and then you decide to increase the number of days you want to attend that month, you can re-register for an additional class by changing your name slightly ie. use middle initial)

The system sends out a confirmation email as well as a class reminder email a few days before class starts.

Class Fees

Classes are \$17.00 per class

Workshops are \$60.00 or more for 1 day and \$120.00 for 2 days

There is a NO REFUND POLICY.

If you cannot attend you will need to contact the Education Committee Chair

(SWAC.education@gmail.com) or an Executive Board Member.

[Executive Board](#)



Art Club Guest Policy

Guest are limited to 8 classes per year.

Non resident guests must be accompanied a Art Club Member.

Guests pay an additional fee.

Guest may be moved to waiting list to prioritize club member registration.



Monthly Membership Meetings

General Membership Meetings- **third Monday of the month**

October through May at 1:00 pm in the RH Johnson Social Hall East

This meeting includes a short business meeting, an art demo (often featuring upcoming workshops or classes), social and snack time.

Monitor prize drawing is held for those that monitored the previous month.



Advisory Council and Executive Board

The Advisory Council consists of Art Club committee chairpersons

The Executive Board includes the Art Club President, Vice Presidents, Secretary and Treasurer

Both groups meet monthly.

Information from these meetings is shared at the General Meeting.

Library

- Our library contains 600+ art books, magazines and videos.
- The Magazine rack has magazines you can borrow and others you can take.
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- To Check Out Art Books:
 - Remove the library card and write today's date and your name on the card and file the completed library card in the pocket by door, above light switch. Library books may be checked out for 3 weeks. Return the book to the wood drop box located near the library.
- Our current library listing can be accessed from the website.

[Link to SWAC Library](#)

Bulletin Boards

There is a bulletin board in the East Art Room highlighting instructors and their history.

There is a bulletin board above the monitor station that has important information, event calendars and emergency information.





Other Activities

OPEN ART is time to use the art room to work on your projects. Check the white boards or website for times.

The Art Club can be used at any time there are no scheduled classes during Rec Center Hours. Minimum of 2 members. Key must be checked out and returned Pool Office and Club locked and lights off when done.



And more....

JUDGED ART SHOW: Held in February or March

ANNUAL WELCOME BACK PARTY IN NOVEMBER

**ANNUAL HOLIDAY PARTY for MEMBERS ONLY: Held
in place of our regular general meeting in December**

Art Gallery

SWAC members can exhibit their work at the R.H. Johnson Library Gallery space. Three to four shows will be hung during a calendar year.

Member art is also displayed in the Art Room. Art in the Art Room is changed three to four times per year and is announced through the newsletter and at the general meeting.





Art Show Requirements

Art Show requirements are provided in the show prospectus provided prior to the show



Kitchen/Microwaves/Coffee pots

Refrigerators used to store art room treats and lunches

Remember to clean up kitchen area after use. Put food away, clean coffee pots and microwave as needed, and unplug coffee pots.

A detailed painting of a cactus with several large, vibrant flowers. The cactus is green with white spines. The flowers are in various stages of bloom, with colors ranging from light pink to bright white. The background is a soft, painterly mix of light and dark tones, suggesting a natural outdoor setting.

ART ROOM EQUIPMENT AND SUPPLIES

Copier: Free for Club Members for art related use.

Light Box (use to copy/trace pictures)

Paper Cutter

Copy Projector (located in the storage room in west art room)

Hot Press Machine

Watercolor/Mixed Media Paper for a fee

Easels

Cleaning supplies (sink areas)

Bolls of paper to cover the top of art tables

Volunteers

Volunteers are needed for many club functions.

If you have a specific area of interest let us know and we will get you connected!

BE INVOLVED.

Your life experiences enrich our club.

